

CONSTITUTION

Southgate District Civic Trust

1. NAME

The name of the Society shall be the Southgate District Civic Trust.

2. OBJECTS

The Trust's area of interest shall principally be that comprising Southgate, New Southgate, Cockfosters, Palmers Green and Winchmore Hill but the Trust shall also be concerned with matters of general environmental interest in other parts of the Borough of Enfield.

- 2.1 To promote the physical improvement of the Trust area and actively campaign against its deterioration through neglect or adverse proposals.
- 2.2 To promote high standards of planning and architecture in or affecting the area of interest.
- 2.3 To secure the preservation, protection, development and improvement of features of historic or public interest in the area of interest.
- 2.4 To aim to support those features of social, economic and physical change which enhance community life in the Trust area.
- 2.5 To educate the public in the geography, history, natural history and architecture of the area of interest.
- 2.6 To provide the opportunity for the interchange of views and discussion on local environmental issues by holding meetings and social gatherings.

In furtherance of the said purposes but not otherwise the Trust through its Executive Committee shall have the following powers:-

- (1) To promote civic pride in the area of interest.
- (2) To promote research into subjects directly connected with the objects of the Trust and to publish the results of any such research.
- (3) To act as a co-ordinating body and to co-operate with the local authorities, planning committees, and all other statutory authorities, voluntary organisations, charities and persons having aims similar to those of the Trust.
- (4) To promote or assist in promoting activities of a charitable nature throughout the area of interest.
- (5) To publish papers, reports and other literature.
- (6) To make surveys and prepare maps and plans and collect information in relation to any place, erection or building of beauty or historic interest within the area of interest.
- (7) To hold meetings, lectures and exhibitions.
- (8) To educate public opinion and to give advice and information.
- (9) To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise; provided that the Trust shall not undertake any permanent trading activities in raising funds for its primary purpose.
- (10) To acquire, by purchase, gift or otherwise, property whether subject to any special trust or not.

- (11) To sell, let, mortgage, dispose of or turn to account all or any of the property or funds of the Trust as shall be necessary.
- (12) To borrow or raise money for the purpose of the Trust on such terms and on such security as the Executive Committee shall think fit, but so that the liability of the individual members of the Trust shall in no case extend beyond the amount of their respective annual subscriptions.
- (13) To do all such things as are necessary for the attainment of the said purposes.

3. MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Trust. Junior members shall be those aged less than 18 years at the time their subscription is due; and they shall not be entitled to vote at any meeting of the Trust. Members of other societies, associations, educational institutions or businesses as are interested in actively furthering the purpose of the Trust shall appoint a representative to vote on its behalf at all meetings but before such representative exercises his or her right to vote the member shall give particulars in writing to the Honorary Secretary of such representative.

Honorary membership may be conferred in special circumstances at the discretion of the Executive Committee.

4. SUBSCRIPTIONS

The Executive Committee shall determine from time to time a reasonable sum for annual subscriptions. These shall be due on 1st April each year, and any member joining in the three months preceding that date shall be deemed to be a member for the subsequent year. Membership shall lapse if the subscription is unpaid three months after it is due.

5. MEETINGS

An Annual General Meeting shall be held in or about April or May of each year to receive the Executive Committee's report and audited accounts and to elect Officers and Members of the Committee. Extraordinary General Meetings of the Trust shall be held at the written request of fifteen or more members whose subscriptions are fully paid-up. Ten members personally present shall constitute a quorum for a Meeting of the Trust.

The Committee shall decide when ordinary meetings of the Trust are to be held.

The Committee shall give at least seven days notice to members of all Meetings of the Trust.

6. OFFICERS

The Officers of the Trust shall consist of President, Vice-Presidents, Chairman, Hon Secretary, Hon Treasurer, Hon Membership Secretary, Hon Public Relations Officer, Hon Newsletter Editor. All of whom shall be elected at each Annual General Meeting.

7. EXECUTIVE COMMITTEE

The Trust shall be governed by an Executive Committee of twelve comprising the Chairman, Hon Secretary, Hon Treasurer, Hon Membership Secretary, Hon Public Relations Officer, Hon Newsletter Editor and six elected members.

The Executive Committee shall have power to appoint its Vice-Chairman from among its elected members. The Officers and members of the Executive Committee shall

normally reside or work in the area of interest but the Committee shall have power to co-opt additional members from outside the said area. The President and Vice-Presidents may attend any meetings of the Executive Committee but shall not vote at any such meeting.

In the event of an equality in the votes cast, the Chairman shall have a second or casting vote.

The Executive Committee shall meet not less than six times a year at intervals of not more than two months, and the Hon Secretary shall give all members not less than four days notice of each meeting.

The quorum shall as near as possible be comprised of one third of the members of the Executive Committee. The Executive Committee shall have the power to fill up to three casual vacancies occurring among the members of the Executive Committee between general meetings. The Executive Committee shall speak for the Trust as a whole and no members shall express to the public or any other body any opinion purporting to be that of the Trust unless authorised by the Executive Committee.

8. NOMINATIONS

Nominations for the elections of officers and of the Executive Committee shall be made in writing before the Annual General Meeting. The consent of the nominee must have been obtained. If the nominations exceed the numbers of vacancies a ballot shall take place in such a manner as shall be determined. If there are insufficient nominations in writing then nominations for the unfilled vacancies may be accepted at the Annual General Meeting.

Nominees for election as officers or committee members shall be members of the Trust, and shall declare at the appropriate AGM any financial or professional interest known or likely to be of concern to the Trust.

9. SUB-COMMITTEES AND WORKING GROUPS

The Executive Committee may constitute such sub-committees and working groups from time to time as shall be considered necessary for such purposes as shall be thought fit. Members of the Executive Committee may be members of any sub-committee or working group and such membership shall be no bar to appointment to membership of the Executive Committee. The Executive Committee shall appoint the Group Leaders who may or may not be elected members of the Executive Committee. In the event of a Leader being appointed who is not an elected member of the Executive Committee, that Leader shall be appointed an ex-officio member whilst in office. Sub-Committees and Working Groups shall be subordinate to and may be regulated or dissolved by the Executive Committee. All actions and proceedings of each sub-committee and working group shall be reported to the Executive Committee for confirmation, normally through the Group Leader as soon as possible.

Any member of the Trust may attend any group meeting.

10. DECLARATION OF INTEREST

It shall be the duty of every officer or member of the Executive Committee or working group who is in any way directly or indirectly interested financially or professionally in any item for discussion at any Committee meeting or group meeting

at which he or she is present to declare such interest and he/she shall not discuss such item (except by invitation of the Chairman) or vote thereon.

11. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Trust, pay all proper expenses of administration and management of the Trust. After the payment of the administration and management expenses and the setting aside to reserve of such sums as may be deemed expedient, the remaining funds of the Trust shall be applied by the Executive Committee in furtherance of the purpose of the Trust.

12. INVESTMENT

All monies at any time belonging to the Trust and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority, approval or consent by the Charity Commissioners as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

13. TRUSTEES

Any assets acquired by the Trust shall, and if the Executive Committee so directs any other property belonging to the Trust may, be vested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of new trustees shall be vested in the Executive Committee. A trustee need not be a member of the Trust but no person whose membership lapses by virtue of Clause 4 hereof shall thereafter be qualified to act as a trustee unless and until re-appointed as such by the Executive Committee. The Hon Secretary shall from time to time notify the trustees in writing of any amendment hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Trust shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

14. AMENDMENTS

This Constitution may be amended by a two-thirds majority of members present at an AGM or Extraordinary General Meeting of the Trust, provided that fourteen clear days notice in writing of the proposed amendment has been given to all members, and providing that nothing herein contained shall authorise any amendment the effect of which would be to cause the Trust at any time to cease to be a charity in law.

15. NOTICES

Any notice required to be given by these Rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified to the Secretary.

16. WINDING UP

The Trust may be dissolved by a two-thirds majority of members voting at an AGM or Extraordinary General Meeting of the Trust confirmed by a simple majority of members voting at a further Extraordinary General Meeting held no less than fourteen days after the previous Meeting. If a motion for the dissolution of the Trust is to be proposed at an AGM or an Extraordinary General Meeting this motion shall be

referred to specifically when notice of the Meeting is given. In the event of the dissolution of the Trust the available funds of the Trust shall be transferred to such one or more charitable institutions having objects similar or reasonably similar to those herein before declared as shall be chosen by the Executive Committee and approved by the Meeting of the Trust at which the decision to dissolve the Trust is confirmed. On dissolution the minute books and other records of the Trust shall be deposited with the Civic Trust, London.

MAY 1993